



École G.H. Primeau Middle School

# Registration Information

2017-2018 School Year

## Grade 6

**Welcome** to École G.H. Primeau Middle School. We look forward to learning, growing, discovering with you and your family! Please find attached the registration information for your child.

We urge you to **read all the information carefully**. All the forms must be completed, signed, and returned to the school office. Please check carefully to ensure that you have completed the correct course selection for the **English** or **French Immersion** programs.

Should you have any questions or concerns, please call us at 780-939-3593 or check for more information on our website at [www.ghp.gsacrd.ab.ca](http://www.ghp.gsacrd.ab.ca)

811 Grandin Drive Morinville, AB T8R 1L7

Phone: 780-939-3593 Fax: 780-939-3576

[www.ghp.gsacrd.ab.ca](http://www.ghp.gsacrd.ab.ca)

PRIDE and FAITH in our Students



## **École G.H. Primeau Middle School**

### **Registration For 2017 – 2018 School Year**

Welcome to École G.H. Primeau Middle School. Thank you for choosing us! To allow us to plan for next year we ask that you fill out the attached registration package and return it to the school by **March 23<sup>rd</sup>, 2017**. This registration will provide us with the vital information needed for program planning. We look forward to serving your family.

#### **Pre-Registration Procedures:**

Note: Students are not officially registered until the following forms are received back at the school. Use the checkboxes to ensure you have completed the required forms.

- ☐ 1. Student Registration Form
- ☐ 2. School Division Use of Personal Information Notice
- ☐ 3. Technology Responsible Use Requirement & Acknowledgement
- ☐ 4. Bring Your Own Device Form  
GH Primeau Technology Use Agreement
- ☐ 5. School Locker Agreement Form
- ☐ 6. Parent Consent For Compulsory School Activities Form
- ☐ 7. Froshing Notice Form
- ☐ 8. Non-Resident Student Application Form
- ☐ 9. Course Descriptions and Course Request Form
- ☐ 10. School Fees Form – **(with payment attached)**
- ☐ 11. School Supply List attached (Please keep for your records)

**If you have any questions or concerns, please do not hesitate to call (780) 939-3593.**

**Allan Menduk  
Principal**

**Cara Mazur  
Vice Principal**

**Sleight Anstruther  
Vice Principal**

811 Grandin Drive Morinville, AB T8R 1L7

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PRIDE and FAITH in our Students



# Greater St. Albert Catholic Schools

Serving Morinville, Legal, and St. Albert

School Year: 2017/18

Classroom: \_\_\_\_\_

## STUDENT REGISTRATION FORM (K-12)

**PLEASE PRINT**

The information collected on this registration form is required in order to allow the board, through its administrator to make such decisions as are necessary in order for it to fulfill its obligation to provide a safe and secure environment, to protect the student's rights and to determine eligibility for particular programs and the funding available both under the *School Act* and its regulations and through the *Charter of Rights and Freedoms*. The information will be made available to employees of the Greater St. Albert Catholic Schools, its authorized agents, and the Board of Trustees, within the scope of their roles and responsibilities, and to individuals working with the children or students in schools and to Alberta Education on a need to know basis. The information will be used for authorized programs and activities that are a part of normal school life. Information on this form is protected under the *Freedom of Information and Protection of Privacy Act*. We realize that there may be occasions where you have concerns relating to the safety of your child with respect to any of the uses of this information. In this case, please contact the school where your child attends.

### Please Complete all Sections of this Form

#### PERSONAL INFORMATION:

School: \_\_\_\_\_

Religion of parent: ☐ Catholic ☐ Protestant ☐ Other

Religion of child: ☐ Catholic ☐ Protestant ☐ Other

If Catholic, enter name of parish \_\_\_\_\_ and indicate  
Sacraments student has celebrated by checking all that apply:

☐ Baptism ☐ Reconciliation ☐ Eucharist ☐ Confirmation

Alberta Education Number: \_\_\_\_\_

Legal Last Name: \_\_\_\_\_

Legal First Name: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Birth date: \_\_\_\_\_  
(mm/dd/yyyy)

Grade: \_\_\_\_\_ Gender: \_\_\_\_\_

#### Student Also Known As: (if different from above)

Last Name: \_\_\_\_\_

#### Student Current Mailing Address

Box/Apt: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home phone number: \_\_\_\_\_

#### Student Physical Address: (if different from above)

Street/Address/Box/Apt.# \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_

Rural Legal Land Description \_\_\_\_\_

#### PARENT/GUARDIAN CONTACT INFORMATION

Contact Name 1: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_  
(if different from student)

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Resides with: \_\_\_\_\_ Yes \_\_\_\_\_ No

Receives Correspondence: \_\_\_\_\_ Yes \_\_\_\_\_ No

Contact Name 2: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_  
(if different from student)

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email \_\_\_\_\_

Resides with: \_\_\_\_\_ Yes \_\_\_\_\_ No

Receives Correspondence: \_\_\_\_\_ Yes \_\_\_\_\_ No

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Emergency Alternate Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work: \_\_\_\_\_ Cell: \_\_\_\_\_

*\*Please note babysitter or daycare if different from emergency number.*

Babysitter/Daycare Name: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work: \_\_\_\_\_ Cell: \_\_\_\_\_

**Medical/Emergency Information:**

Please identify any serious medical concerns: \_\_\_\_\_

Is this student on any medication which school personnel should be made aware of? ☐ Yes ☐ No

If yes, please complete the Medical Information form at this school.

**In the event of an Emergency the school will contact the appropriate medical personnel****First Nations, Métis, Inuit:** ☐ Does not Apply (Proceed to the Next Section)

Alberta Education provides additional funding to school districts based on the number of self-identified Aboriginal students. This funding is used to develop programs and resources to enhance supports for education. The self-identification information will be used to support your child's success in learning.

**Self-Identification:** If you wish to declare that you are an Aboriginal person, please specify:☐ Status Indian/First Nations ☐ Non-Status Indian/First Nations ☐ Métis ☐ Inuit*Alberta Education is collecting this personal information pursuant to section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act as the information relates directly to and is necessary to meet its mandates and responsibilities to measure system effectiveness over time and develop policies, programs and services to improve Aboriginal learner success. Alberta school boards are also collecting this information pursuant to the same section in conjunction with section 2(1)(t) of the Student Record Regulation for the same purposes. This information will also be used to determine the provincial First Nations, Métis and Inuit Funding Allocation provided to school authorities.**For further information or if you have questions regarding the collection activity, please contact the office of the Director, Aboriginal Policy, Strategic Services Division, Alberta Education, 10155-102 Street, Edmonton AB, T5J 4L5, (780) 427-8501. If you have questions regarding the collection activity by the Greater St. Albert Catholic Schools, please contact the office of the Secretary-Treasurer (FOIP Coordinator) at 780-459-7711.*Residence (Status Indian/First Nations Only): ☐ Living on Reserve ☐ Living off Reserve

Treaty # \_\_\_\_\_ Band Authority Name \_\_\_\_\_

**Francophone Education Eligibility:**According to the criteria below as set out in the *Canadian Charter of Rights and Freedoms*, are you eligible to have your child receive a French first language (Francophone) education? ☐ Yes ☐ No ☐ Do not knowIf yes, do you wish to exercise your right to have your child receive a French first language (Francophone) education? ☐ Yes ☐ NoThe exercise of Francophone eligibility rights refers to instruction in a Francophone school, NOT a French Immersion school. According to the *School Act* and Section 23 of the *Canadian Charter of Rights and Freedoms*, a student is eligible for instruction in a Francophone school if at least one parent is a Canadian citizen and one of the following three conditions exists:

- Either parent's first language learned and still understood is French, **or**
- Either parent has received their primary school instruction in Canada, in French, **or**
- One or more of the parent's children has received or is receiving primary or secondary instruction in French in Canada

**Citizenship or Immigrant Status:**Is the student a Canadian citizen? ☐ Yes ☐ No - If no, please check one of the following:☐ Permanent Resident/Landed Immigrant☐ Child of a Canadian Citizen☐ Child or step-child of an individual lawfully admitted to Canada for permanent or temporary residence.☐ Student Authorization – Study permit – Visa Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_**Options of Acceptable Documentation:** Birth Certificate (Canadian), Valid Passport (Canadian), Alberta Government Identification Card, Immigration Papers (including Refugee), Treaty Card (Number), Permanent Resident Card, Temporary Resident Papers, Legal Guardianship (Court Order), Valid Parent's Work or Study Permit, Parent's Citizenship.**Student registration cannot be completed without a copy of a legal document from one of the above ten options that provides proof of legal name, age and citizenship or immigration status.****PARENTAL COURT ORDERS ONLY:** ☐ Does not Apply (Proceed to the Next Section)**Note:** If a parenting order or any other legal document governing the access, custody, contact, protection or guardianship of your child exists, a copy must be provided for the student record. Legal Name of Document \_\_\_\_\_ Provided: ☐ Yes ☐ No**English as Second Language (ESL) Eligibility:**My child was born in Canada: ☐ Yes ☐ No

What was your child's first language spoken? \_\_\_\_\_

What languages are spoken in your home today? (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

If your child was born outside of Canada, please indicate country of birth country: \_\_\_\_\_

Date child arrived in Canada \_\_\_\_\_ (MM/YYYY)

**Previous School: If previous school outside of district, please complete address**

Last School Attended	Last Grade
Mailing Address	Phone Number
Town/City	Postal Code
<b>Program Selection:</b> <input type="checkbox"/> Regular English Program <input type="checkbox"/> French Immersion Program	<b>Religion/Option Selection:</b> <input type="checkbox"/> Religion Program <input type="checkbox"/> Option Class

**Kindergarten Programs:** ☐ Does not Apply (Proceed to the Next Section)

Kindergarten program options vary by school. Please contact school for availability and clarification on programs.

Has the child previously attended Kindergarten? ☐ Yes, within Alberta    ☐ Yes, outside of Alberta    ☐ No

**Program Selection:** Please check one of the following

☐ Half Day- Mornings only: (475 hours)      ☐ Half Day- Afternoons only: (475 hours)

☐ Progressive: (617.5 hours, additional fees apply) Fee Commitment form must be completed and submitted to school.

**Canadian Anti-Spam Legislation (CASL)** came into effect July 1, 2014. This legislation **DOES NOT IMPACT** regular messages sent from the Schools or the District for informational purposes (e.g. notice of a community meeting or a student's progress, etc.). These emails will continue to be sent to Greater St Albert Catholic School families.

The legislation does require schools to obtain consent for "commercial electronic messages" (CEM) that involves any activity associated with the sale or purchase of goods or services (whether for profit or not), including events like fundraising alerts and volunteer recruitment for same, yearbook sales, sales of student photos, and school newsletters that contain commercial information. By your indication below, you are providing express consent to receive these types of messages from Greater St. Albert Catholic Schools. Options to unsubscribe are available in each communication of this nature and can be exercised at any time.

As per the checked confirmation below, please provide your consent (or not) for the purposes of receiving commercial electronic messages (outlined above).

Parent/Guardian 1: ☐ YES, I consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools  
☐ NO, I do not consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools

Parent/Guardian 2: ☐ YES, I consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools  
☐ NO, I do not consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools

For questions regarding your consent, contact the Secretary Treasurer @ [dschlag@gsacrd.ab.ca](mailto:dschlag@gsacrd.ab.ca); 6 St. Vital Avenue, St. Albert, AB T8N 1K2

### ***"NOTICE TO PARENT OR GUARDIAN OF RELIGIOUS PERMEATION"***

*"The Alberta Human Rights Act requires a school board to give notice to a parent or guardian when courses of study, educational programs, instructional materials, instruction or exercises include subject matter that deals primarily and explicitly with religion."*

*All of the schools in the Morinville and Legal Wards are Catholic Separate Schools, for which the essential purpose is to fully permeate Catholic theology, philosophy, practices and beliefs, the principles of the Gospel, and teachings of the Catholic Church, in all aspects of school life, including in the curriculum of every subject taught, both in and outside of formal religion classes, celebrations and exercises.*

*Every course of study and educational program, all instructional materials, instruction and exercises, will at all times include subject matter that deals primarily and explicitly with religion.*

**Greater St. Albert Catholic Schools accepts students of all faiths as per the following acknowledgement:**

*I hereby acknowledge and accept the values and philosophies exemplified in a Catholic school. I agree that my child will participate in the prayer life, religious education programs when chosen as an option, and other instructional opportunities in which ethical and moral standards are taught. Additionally, if my religion is other than Catholic, I am aware that my child is being admitted to this school as a **non-resident** student and that the District accepts the shared responsibility for my child's education until such time as he/she is no longer enrolled.*

**I declare that the information provided on this registration form, which is a legal document, is accurate and complete to the best of my knowledge and belief. I have read and am aware of the religious permeation in District Schools and agree to notify the school of any changes to the information on this form.**

Signature: \_\_\_\_\_  
Parent/Legal Guardian or Independent Student

Date: \_\_\_\_\_

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G.H.PRIMEAU SCHOOL

École G.H. Primeau Middle School

**New Student Application**

Students and families who are new to Greater St. Albert Catholic Schools (GSACRD) and to École G.H. Primeau Middle School (GHP) may complete and submit a registration package. Registration will not be accepted by GHP until the following steps have occurred:

- A determination of whether this application is from a Non-Resident Student
- Contact made with the school currently attended by the student. This contact will examine:
  - Potential programming needs
  - Attendance
  - Patterns of behavior

For this discussion with the current school to occur and a determination of acceptance into GHP to be made, GHP requires the registering parent or guardian provide permission.

I, \_\_\_\_\_ (parent/guardian) of  
\_\_\_\_\_, give GHP School  
(registering student)

Administration permission to contact the current school to discuss the above questions.

---

(full printed name of parent/guardian)

(date)\_\_\_\_\_ (signature) \_\_\_\_\_

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## NON – RESIDENT STUDENT APPLICATION (K-12)

GREATER ST. ALBERT ROMAN CATHOLIC SEPARATE SCHOOL DISTRICT NO. 734  
6 St. Vital Avenue  
St. Albert, AB T8N 1K2

DATE: \_\_\_\_\_

### 1. Demographic Information

Student Name:	
Grade K-12:	Birth Date:
Parent(s)/Guardian(s):	
Address: (Rural-Legal Description)	
Phone Number:	(Home) (Work)

2. Resident Board: \_\_\_\_\_

### 3. Please identify any special learning supports that would benefit your child:

a) Academically:	b) Behaviorally/Emotionally:
c) Physically:	d) Other:

e) I am not aware that my child is in need of any special learning supports.  
☐ (please check if applicable)

### 4. Current Academic Functioning (N/A Kindergarten)

- Please provide a copy of the most recent report card.

**5. Rate Your Child's Overall Academic Range.**

Weak\_\_\_\_Below Average \_\_\_\_ Average \_\_\_\_ High Average \_\_\_\_ Superior\_\_\_\_

**6. School History – Include**

- Schools attended / grades repeated / special programming


**7. Reason for Application:**

\_\_\_\_\_

- 8.** In accordance with the Greater St. Albert Roman Catholic Separate School District No. 734 administrative procedure on Resident/Non-Resident Student Status/Admissions, I do give permission for the Principal or designate to contact my child's current/previous school(s) to obtain information which will help determine the educational needs of my child.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parental Signature

\_\_\_\_\_  
District School

\_\_\_\_\_  
Principal's Signature



Greater St. Albert  
Catholic Schools

Greater St. Albert Roman Catholic Separate School District No. 734

6 St. Vital Avenue, St. Albert, AB T8N 1K2

Telephone (780) 459-7711

Fax (780) 458-3213

www.gsacrd.ab.ca

## ***School District Use of Personal Information Notice***

*On September 1, 1998, the Greater St. Albert Roman Catholic Separate School District No.734 is required to act in accordance with the Freedom of Information and Protection of Privacy Act (FOIP) which sets out standards as to the collection, use and disclosure of personal information.*

*The following are examples of how personal information may be used for school related activities and are not intended as an all-inclusive list. These activities form a vital part of a healthy and functioning school and the participation of all students in these activities is viewed as an important part of every student's education.*

1. *The use of a student's photograph/image taken by a school photographer for school-related purposes including report cards, student records, Rolodex cards, Image CD-Rom disks, student identification cards, school library cards, school yearbooks, recognition, composites, display at school sites, school newsletters, emergency, medical, legal, law enforcement and/or matters relating to safety and security.*
2. *The release of a student's name, school, grade, academic information for the identification of assigned classroom or teacher in a school, use for class photos, collection of resources, recognition of birthdays, achievement in academics, athletics, or community involvement, honour roll, graduation ceremonies, scholarships, or other awards within the school or school board.*
3. *The use of a student's name, address, telephone number, school, program, grade, parent's name and related contact information for the provision of transportation services.*
4. *The use of a student's name telephone number, school, grade, parent's name and related contact information for the purpose of taking attendance, emergencies, fieldtrips, planning and/or other school sponsored activities.*
5. *The use of a student's name, school, grade, photo, academic information and/or written material for the school newsletter, yearbook and/or other school publications.*
6. *The use of a student's name, school, grade and/or photo for athletic events, fine arts productions, presentations, fairs celebrations and/or other school sponsored activities.*
7. *The use of a student's photograph, video tape, audio tape and/or interview by the school District personnel or activities held outside of the school.*
8. *The use of a student's name, address, telephone number, school, program, grade, parent's name and related contact information for the purpose of satisfaction surveys.*
9. *The use of a student's name for individual class, club, team and/or group photos/videos/images taken at school sponsored activities for display in the school.*
10. *The use of a student's photo/video/images taken by school District personnel of classroom or other school sponsored activities held within the school for educational purposes.*
11. *The use of a student's name, photo/image, birth date, parent's name, telephone number, address and any student health and/or relevant personal information to assist authorized individuals in responding to emergency situations relating to safety and security, for law enforcement purposes and other legal requirements, and to assist who have severe or life-threatening medical or other conditions.*

**Note:** *When the use of a student's name, photos and/or videos by the school board, media or to other outside organizations, where individual students are identified or interviewed and the material will be used outside of the school District, a separate and specific consent is required. Events that are open to the general public, are considered public events, Greater St. Albert Catholic Schools cannot control or prevent the further distribution or use of photos, videos, images or other personal information by those who attend.*

*Written consent for your child to participate in these activities is **not** being requested. On occasions there maybe concerns with uses of this information, if this is the case, please contact the school principal where your child attends to discuss your concerns. This notice remains valid for the current school year if you have any questions regarding the Freedom of Information and Protection of Privacy Act, please contact the Coordinator, 6 St. Vital Ave, St. Albert, 459-7711.*

***Faith in Our Students***

**PASSION • RELATIONSHIPS • COMMITMENT • HOPE • INNOVATION • EXCELLENCE**

# Participant Consent Form

Student Name: \_\_\_\_\_

Parent Initials: \_\_\_\_\_

Opportunities sometimes arise for Greater St. Albert Catholic Schools to spotlight and promote schools in the district in displays/publications (newspapers, brochures, videos, television, school/district calendars, billboards, slide shows, workshops, presentations, or other publication venues) With your permission, your child may be photographed, videotaped, audio taped, or interviewed during the school year at various school sponsored events.

The school district and or individual schools are sometime contacted by the media to do feature stories about a specific school, program, student activity, award, or educational topic. The media may wish to collect, use and reproduce your child's personal information in the form of an interview, photograph, digital image, video tape, audio tape or a likeness. By signing these consents below, I am stating that I understand the purpose, for which my/my child's information will be used.

## **A. Consent for: Collection, Use and Disclosure of Personal Information by Greater St. Albert Catholic Schools**

I hereby give Greater St. Albert Catholic Schools permission to photograph, video tape, audio tape and/or interview my child and post this personal information to district websites and classroom websites. Please be advised that in the context of ordinary internet use, your child's posted personal information and work can be copied, altered, or moved to another site by anyone who visits these websites.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Signature of Student  
If 18 years or older, or independent student

## **B. Consent for: Collection, Use and Disclosure of Creative Works by Greater St. Albert Catholic Schools**

I hereby give Greater St. Albert Catholic Schools permission to use, publish, display and copyright any artwork, written material or creative work created or authorized by my child through school activities. I understand that this material or creative work may be used by Greater St. Albert Catholic Schools in district or school displays, publications, websites, other electronic media and advertising or promotional materials. I understand that my child may be identified as the author by first and last name and by grade.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Signature of Student  
If 18 years or older, or independent student

## **C. Consent for: Collection, Use and Disclosure to the Media and Outside Organizations**

I hereby give Greater St. Albert Catholic Schools permission to permit media and outside organizations to display creative work(s), to film, photograph, videotape, video conferencing, or make an audio or digital recording and/or interview my child for non-public events for use outside the school community, while he/she is under the supervision of Greater St. Albert Catholic Schools. I understand that this means that a creative work(s), photograph(s), videotape(s), video conference (s audio or digital recording(s) and/or interview(s), or likeness of my child may be collected, used, reproduced and broadcast by media or outside organizations.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Signature of Student  
If 18 years or older, or independent student

## **D. Consent for: Disclosure of Personal Information to the School Council**

I hereby give Greater St. Albert Catholic Schools permission to make available parent/guardian name, address, telephone and email address to the School Council for contact purposes. School Councils represent the parents and engages in activities of the school.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Signature of Student  
If 18 years or older, or independent student

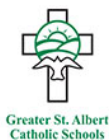
## **E. Consent for: Disclosure of Personal Information to the Local Parishes**

I hereby give Greater St. Albert Catholic Schools permission to make available the student name and faith information to the local parishes for the purpose of supporting the student's spiritual development.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Signature of Student  
If 18 years or older, or independent student

**Return form to school**



## Greater St. Albert Catholic Schools

### Learning with Technology: Responsible Use Agreement

#### Christian Citizenship in a Digital World

In today's connected world, technology is essential for learning. Greater St. Albert Catholic Schools supports effective and innovative uses of technology for each and every student. This support includes a commitment to providing anytime/anywhere learning opportunities and to teach students to be Christian citizens in a digital world.

Using technology to enhance learning comes with the responsibility to use it in a manner that fosters Christ-centred citizenship. As a Catholic school district it is our goal to ensure that the use of technology contributes positively to the learning environment and to the community. Students must become aware of the benefits and the risks associated with digital interactions and ultimately make decisions about using technology responsibly, keeping themselves safe online and respecting others in all interactions, whether using district-owned or personal devices.

#### Student Responsibilities

It is expected that students comply with District standards for the responsible use of technology and honour the expectations set by their school and their teachers. This means that students, whether using district-owned or personal devices, accessing district or non-district networks, must:

- Use public interactive websites in a safe manner and pay particular attention to guarding privacy, protecting identity (by not posting personal information), demonstrating etiquette, and communicating in a respectful, kind and compassionate manner.
- NOT submit, post, publish, send or display obscene, profane, threatening, illegal and/or other inappropriate material on their devices, school-owned devices or on the internet.
- NOT photograph or videotape others (students or staff) without their consent.
- NOT attempt to access data or programs contained on systems without authorization or consent.
- NOT read another user's e-mail unless authorized to do so by the owner of the e-mail account.
- Agree to keeping personal passwords private and confidential.
- Agree to take precautionary measures to protect personally-owned device(s) from unauthorized access.
- Adhere to copyright laws regarding the duplication or replication of other people's work.
- REPORT instances of inappropriate, objectionable and/or offensive material to a teacher or supervisor.

#### Security and Supervision

Digital storage areas are treated like school lockers. District network administrators may review files and communications to maintain system integrity and to ensure responsible use. Users should not expect that files and communications stored on District servers are private. Technology resources, including bandwidth, file space, and printers are for educational purposes.

Students will be held accountable for any deliberate attempt to circumvent District technology security and supervision. A security problem on the network must be reported. Students who bring their own devices to school do so at their own risk. The school and District do not accept responsibility for their safekeeping, maintenance, loss or any damage that may result.

## Responsible Use Acknowledgement

### **MINOR STUDENT - 17 YEARS OR YOUNGER**

Student Name (please print): \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

As the parent or legal guardian of the minor student named above, I have read and reviewed with my child the Greater St. Albert Catholic Schools Responsible Use of Technology Agreement. I understand that the use of technology is for educational purposes and the District, along with my role as a parent, will strive to teach students to be Christian citizens in a digital world. I understand that it is impossible to restrict access to all controversial materials or sites or for the school to control the information my child may post on a public site. I further recognize that if my child does not demonstrate responsible and appropriate use of technology, he/she may be disciplined. I will not hold the Greater St. Albert Catholic Schools responsible for materials my child may acquire or information my child may disseminate using technology.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Legal Guardian

### **INDEPENDENT STUDENT - 18 YEARS OR OLDER**

I have read and understand the Greater St. Albert Catholic Schools Responsible Use of Technology Agreement. I understand that the use of technology is for educational purposes. I agree to use technology in a manner that demonstrates Christian-citizenship in a digital world. I understand that it is impossible to restrict access to all controversial materials or sites or for the school to control the information I may post on a public site. I further recognize that if I do not demonstrate responsible and appropriate use of technology, I may be disciplined. I will not hold the Greater St. Albert Catholic Schools responsible for materials I may acquire or information I may disseminate using technology.

Student Name (please print): \_\_\_\_\_ Grade: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Independent Student



**Greater St. Albert Catholic Schools**  
*Faith in Our Students*

#### **FOR MORE INFORMATION:**

6 St. Vital Ave, St. Albert, T8N 1K2  
Phone: (780) 459-7711 Fax: (780) 458-3213  
www.gsacrd.ab.ca @GSACRD /gsacrd



## **École G.H. Primeau Middle School**

### **BRING YOUR OWN ROBUST DEVICE TECHNOLOGY USE AGREEMENT**

Please carefully review the expectations for the use of personally owned devices within our school. Both the student and a parent/guardian must sign the agreement.

- Personal devices are permitted but must be connected to the school's wifi network while in school.
  - Students are not permitted to receive text messages, phone calls, or other wireless communications during class time.
  - Students may check their cell phone for important parent messages during morning break, at lunch, and before/after school.
  - If a student misuses a device it may be taken away by staff. The teacher or administrator will give the cell phone back after a specified amount of time i.e. at the end of day.
  - Repeat offences will require the device to be left at home.
- Personal listening devices (with headphones) may be used during break, at lunch, and before/after school.
  - Only one ear bud may be used during the school day.
  - Personal listening devices must not be used during classroom instruction or during assemblies. Only under specific direction of the teacher may personal listening devices with headphones be used during class time.
- Students are not permitted to bring personal cameras or video cameras to school. If they do, they will be confiscated.
  - Students with personal hand-held technological devices must not use the camera function or the privilege of using the handheld device will be removed.
  - Students are not to take photographs or record video/audio of other students for personal use within the school or school-sponsored off-campus activity.
  - As is current practice, cameras may only be used as part of an educational activity supervised by the teacher.
- Students are permitted to bring handheld devices and notebooks to class; however, they are only to be used for educational purposes as outlined by the teacher. Students are expected to download the approved free educational apps as listed by the school. All content on the student's handheld device and laptop must meet the standard as outlined in the School Division Responsible Use document. Students are responsible for all content on their handheld device and laptop.

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It is the student's responsibility to safeguard their personal devices. The school is not liable for student owned devices that are lost, stolen, damaged or broken.

- When not in use, students are expected to keep all devices on their person or locked in their locker. Storing personal devices within a desk or a bag/purse in a classroom is not sufficient.
  - At no time are devices permitted in the gym change rooms, which do not have secured lockers.
  - If students fail to safeguard their personally owned devices, the school will not be held financially liable nor seek financial restitution on behalf of the family in the event of the loss, theft, or damage of a personal device.
- 
- Students will conduct themselves in a manner that is respectful and consistent with the behavioral expectations of the school while using any "online" or cell phone based communication medium. This includes online posts, texting, telephone conversations, etc.
  - Parents/guardians and students will report any misuse of technology to either the supervising teacher and/or school administration as soon as it is feasible to do so.
  - In the event that there is the misuse of personally owned technology devices, both students and parents/guardians agree to cooperate with administration in any investigation pertaining to the misuse of technology.
  - All aspects of the Responsible Use Agreement must be met or the privilege of using the devices will be removed.

Student Name (please print):

\_\_\_\_\_

Signatures:

\_\_\_\_\_

Parent/Legal Guardian

Student Signature

Date: \_\_\_\_\_

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## École G.H. Primeau Middle School

### **PARENT CONSENT FOR COMPULSORY SCHOOL ACTIVITIES**

During the course of the school year, there are a number of events that will require students to walk or run to and from school to participate in the activity. These are curricular and co-curricular events. Dates of masses and other curricular off-site events will be provided at a later date. These dates are always on our school calendar and website.

#### **Physical Education**

- Terry Fox Run and training for the Terry Fox Run (through nearby residential and local trails in Morinville)
- School and District Track and Field Meets (MCHS field)
- Cross Country Running and other Phys.Ed activities and training (through nearby residential and local trails in Morinville)
- Swimming with grade level at Fountain Park Pool in St.Albert

#### **Religious Education**

- School Masses at St. Jean Baptiste Church in Morinville (for students registered in religion)
- Class/grade level retreats at G.H. Primeau or Morinville Community Cultural Center (all students)

#### **Curricular Activities**

- Cultural and other presentations at MCCC, MCHS, Notre Dame School, St.Jean Baptiste Park
- French Immersion Reading Buddies at Notre Dame School
- Community Service Projects such as community pitch in or visits to senior's homes or local businesses

#### **Risks associated with walking to events are minimal but could include:**

- Being hurt while walking to and from the event  
As a preventative measure, we will instruct students to do the following:
  - Walk or run together
  - Stay on the sidewalk and cross carefully at all intersections
  - Instruct students to stay on designated route with supervisors
  - Dress properly for the conditions

#### **Consent and Authorization:**

I have read the above and risks associated with participating in these activities. I hereby give consent for my child

\_\_\_\_\_ to participate in **all** the activities listed above.  
(student name)

In the event of an emergency, I authorize staff or other supervisors to administer medical attention that the above named student requires and to make arrangements required.

\_\_\_\_\_  
Signature of Parent/Guardian & Print name of Parent/Guardian

\_\_\_\_\_  
Date

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**École G.H. Primeau Middle School**

**IMPORTANT FROSHING NOTICE**

**TO: ALL GREATER ST. ALBERT STUDENTS IN JUNIOR AND SENIOR HIGH SCHOOLS**

**TOPIC: “FROSHING” – ASSAULT AND ABDUCTION**

BE ADVISED that all schools in Greater St. Albert Catholic Schools are promoting a “zero-tolerance for froshing”

Greater St. Albert Catholic Schools’ Administrative Procedure 351 states:

The Division believes that froshing is an abusive and humiliating activity, and expects that students will neither initiate, participate, nor encourage froshing. The Division supports the concept of schools organizing supervised, welcoming activities that engender a sense of belonging for all students.

BE ADVISED that all students involved in the activity of assault or abduction (froshing) may be:

- Suspended from school for a period of up to five school days;
- Expelled from school and division; and/or
- Subject to a criminal charge.

I hereby acknowledge that I have read and understand the above information and notification.

Name of Student: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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## **École G.H. Primeau Middle School**

### **SCHOOL LOCKER AGREEMENT**

Students at Georges H. Primeau School have the opportunity to rent lockers free of charge in order to store loaned school resources as well as personal items during the school year. The lockers are owned by *Greater St. Albert Roman Catholic Separate School District No. 734*, and consequently, student renters are subject to the rules and regulations for renting lockers.

This document, when signed, constitutes a license granted by École Georges H. Primeau Middle School and the “*student*” as indicated by the name signed at the conclusion of the agreement, to use a locker issued by the school for the 2017-2018 school year. The granting of this license does not confer any property rights or confer any interest in the locker to the student. The locker is the property of the Greater St. Albert Catholic Schools and is subject to search at any time by school personnel or persons representing authorities, including police, without notification to the students. Locks may be removed to conduct such searches. The board of Trustees has entered into a protocol, which permits police searches of lockers, hallways, and unoccupied areas of the school. It states:

Possession of, or trafficking in illegal drugs in any form is an act utterly incompatible with the School Act, which states that students are to comply with the rules of the school and respect the rights of others. If random patrols of the school conducted by the school administrators and the RCMP, including canine members, result in detection of illegal substances; recommendation of expulsion from the school will be the norm. In all cases, parents or legal guardians will be notified.

In addition to the rules and regulations surrounding above-mentioned agreement, students are expected to adhere to the expectations outlined below:

1. Students will be provided with a combination lock from the school for their locker. Students are not to switch the lock with another student or bring their personal lock and place it onto the locker. If a student loses their lock or requires a new lock in the event that the security of the combination of the lock has been compromised. Students and parents/guardians will be responsible for any costs for new, lost, or damaged locks. In the event there is an unauthorized lock, it will be removed by school administration.
2. Once a locker has been assigned to a student, the student may not change lockers without the permission of school administration.
3. The school is not responsible for lost, stolen, or damaged items from lockers. It is encouraged that students take the following precautions:
  - a. Refrain from sharing lockers and locker combinations with other students.
  - b. Refrain from leaving the lock unsecured while not present in front of the locker.

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4. Students are expected to take reasonable care of their lockers during their rental.
  - a. The locker will be kept reasonably clean. If the locker is not in a clean state or requires additional cleaning at the conclusion of the school year, a cleaning fee may be charged to cover cleaning costs.
  - b. Students will not write on or deface any part of the locker they are renting. If the locker is damaged, jointly the parent and student will be responsible for damages or additional cleaning.
  - c. The locker will not be used to store illegal or contraband items at any time, including drugs, alcohol, stolen property, or weapons.
  - d. Open perishable food and drink will not be stored beyond the end of the school day.
5. The locker agreement begins on the first day of class and ends on the last day of classes (prior to final examination week in June). If a student does not clean out one's locker prior to the end of the specified time, a cleaning and storage charge will be assessed.
6. If a student leaves prior to the end of the year and/or fails to remove personal belongings will be stored for a maximum of 30 days. If personal contents are not collected within 30 days, then the school administration may dispose of the property, as they deem as appropriate.

By signing the this license to use the locker, the student agrees to be bound by all of the rules of the school and the Board respecting the use of lockers and respecting use of lockers and respecting contraband or prohibited items. The rental of the locker may be terminated for any reason at any time that the Principal considers reasonable.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

We realize that there may be occasions where you have concerns relating to the safety of your child, with respect to any of these uses of information. If this is the case, please contact the school Principal where your child attends to discuss your concerns. If you have any questions concerning the Freedom of Information and Protection of Privacy Act please contact the Coordinator at 459-7711, Ext. 117.



## **École G.H. Primeau Middle School**

### **COMPLEMENTARY COURSE DESCRIPTIONS – Grade 6** **2017-2018**

NOTE: All complimentary courses are subject to a sufficient enrollment as well as a maximum enrollment. As a result, we cannot guarantee that all preferences can be met. We will strive to match your interests and requests with our scheduling, but it is important that you identify your preferences in rank order, from first to last.

#### **Religion 6**

Discover and explore the wonders of faith. This course is uniquely designed for you to learn and grow in the Catholic faith. We welcome students of all faiths. In order to fully experience the diversity of faith learning, students will have the opportunity to participate in classroom, community and church experiences over the course of the school year. Retreats, service projects, liturgical learning, group and individual activities will all be part of the exciting program.

#### **Health 6**

Explore and celebrate the leader you are called to be! This course is designed to motivate and educate students in what it means to become thoughtful and active citizens. Topics will include teamwork and responsibility, healthy relationships, career exploration and planning, volunteerism, community involvement, decision-making, and so much more. Students who are not enrolled in Religion will be assigned this course.

**\*\*All grade 6 students will be receiving all of the complimentary courses described below:**

#### **French Second Language 6**

Parlez-vous Français? Here is your opportunity to develop knowledge, skills and understanding necessary to communicate effectively in French in a variety of real-life situations. You will gain an appreciation for the language through songs, games, and plays. This is primarily an oral class designed to teach French in a low-stress, fun environment.

#### **Art 6 – Let's Create!**

Draw, paint, sculpt, and create - what are your artistic abilities? Explore your talents as you learn about the various media and design elements. Learn about Canadian and international artists and their work. The emphasis in this class is not on artistic ability, but on the enjoyment of art and the understanding of art concepts.

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**Band 6 (1 term)**

Let's make music together! All Grade 5 and 6 students in Alberta need a music course, and at Primeau, we are pleased to offer introductory instrumental band. The program is designed to provide our students with the opportunity to learn a wind instrument. Learning music through playing an instrument provides a hands on approach to music class. Playing an instrument fosters creativity, improves confidence and teaches patience. Most importantly, learning an instrument is fun!

**Home Economics 6**

Cook for yourself, your family, your friends and learn to sew your own clothing. In this class, you will learn the basics of simple food preparation, nutrition as well as sewing. These practical life skills are learned in an environment where you will learn to manage your time and resources. Students will have the opportunity to be cooking lunches, suppers, desserts, and take part in a variety of sewing projects.

**Fabrication Studies 6**

Do you like to make things? This course provides practical hands-on learning experiences including various woodworking opportunities. Fabrication Studies students learn how to use differing tools effectively and efficiently to solve problems and produce usable products in a safe working environment.

**Innovations 6**

Innovations will give students the opportunity to explore a passion! This passion may be in travel, science, media, a particular career choice, technology, literature or business! The possibilities are endless! Students, with the support of a teacher, will design a project to explore that interest. Connections to experts in the community will be encouraged! At the conclusion of the term, the student will have the opportunity to showcase their learning to parents and our school community.





G.H.PRIMEAU SCHOOL

**École Georges H. Primeau Middle School**

**GRADE SIX COURSE REQUEST**

**STUDENT NAME:** \_\_\_\_\_

**Please check box for core program choice:**

☐ **English Program**

Language Arts 6  
Mathematics 6  
Science 6  
Social Studies 6  
Physical Education/Health 6  
Math/Language Arts Booster  
Art 6 (1 term)  
French as a Second Language 6 (1 term)  
Band 6 (1term)  
Fabrications 6 (1 term)  
Innovations 6 (1 term)  
Home Economics (1 term)

☐ **French Immersion Program**

French Language Arts 6  
Mathematics French Immersion 6  
Science French Immersion 6  
Social Studies French Immersion 6  
Physical Education/Health 6  
English Language Arts 6  
Art 6 (1 term)  
French Language Arts 6 (1term)  
Band 6 (1 term)  
Fabrications 6 (1 term)  
Home Economics (1 term)  
Innovations 6 (1 term)

**Please choose one of the following:**

☐ **Religion 6**   ☐ **Health 6** (Religion or Citizenship is required for all students).

**Parent/Guardian Signature:** \_\_\_\_\_

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## École G.H. Primeau Middle School

### Grade 6 Supply List 2017 – 2018

#### **STUDENTS WILL REQUIRE:**

One Robust Device (Chromebook or Notebook Computer)

Ear Buds

1 Crew-Neck T-shirt, sweat pants, and shorts (shorts should be mid thigh)

1 Pair of non-marking (white tread) athletic runners- must be tie up runners (NO skateboard, flat, or black soled shoes)

#### **OR**

24 Pencils

1 package Post-It-Notes (2" x 2")

1 Durable, Nylon, 2" zipper closing binder

1 package of blue & red pens

2 Hilroy 80 page lined work books

1 Protractor

1 container of disinfecting wipes

1 Crew-Neck T-shirt, sweat pants, and shorts (shorts should be mid thigh)

1 Pair of non-marking (white tread) athletic runners- must be tie up runners (NO skateboard, flat, or black soled shoes)

3 highlighters

1 Kleenex Box

2 Duo tangs

1 package of 8 index dividers

1 Basic function calculator (approx.. 2" x 3")

1 Package of loose leaf lined paper (100 sheets)

2 white erasers

#### **GHP WILL PROVIDE CLASSROOM SHARED BINS FOR THE FOLLOWING SUPPLIES:**

\*There is no need to send these items from home!

Pencil Crayons

Markers

Dry Erase Markers

Rulers

Glue Sticks

Scissors

Please label all supplies. If an article of clothing is lost, please come look in our lost and found. Many expensive items including shoes, jackets, and clothing are unclaimed each year. All unclaimed items are donated to charity 3-5 times a year.

Students are expected to have adequate supplies throughout the year. Please keep extra supplies at home and bring to school as needed.

Combination locks will be supplied.

A \$10.00 replacement cost for lost or damaged locks will apply.

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## École G.H. Primeau Middle School

### Parent/Guardian Guide for Purchasing Robust Student Devices

Educators in Greater St. Albert Catholic Schools are seeing first hand the power of technology to enhance learning for students. The use of technology is allowing students to engage in learning tasks that promote greater understanding and that were previously inconceivable. Today, devices can be personalized for each individual adding special support to learning as needed. With this in mind schools are developing plans to encourage students to Bring in their Own Robust Devices (**BYORD**) and incorporate their use on a broad scale in all subject areas.

How to choose the best device for your child? Products like the iPad Mini, the Microsoft Surface, various Android tablets like the Nexus and the Galaxy, netbooks, Chromebooks, and laptops, are adding a lot of choices and confusion. Choosing the right device begins first and foremost with the question “What tool will best support my child in achieving the learning outcomes that are presented in class?” This means that what might be best for one student might not be best for another. We thought it might be helpful to outline some specifications about what any device you buy your children should have if you'd like them to use it for schoolwork. Although we won't recommend specific models or kinds of devices, we encourage you to buy a device that features the following for best learning results.

- Wireless networking capability (the district provides filtered wireless access in all buildings for students)
- A microphone
- An external keyboard for entering text
- An audio output for earbuds or headphones
- A minimum of 6 hours of use from one battery charge
- A full-functioning, recent Chrome web-browser that will allow access to Google Apps for Education tools and documents.
- A sturdy carrying case that will protect the device
- An integrated camera that takes both still photos and video
- The ability to run Flash software

Although these features are less essential, you might consider getting a device with

- A virus protection program, such as Norton or Macafee, if purchasing a Windows or Macintosh desktop or laptop computer.
  - Machine-based productivity software (such as Microsoft Office, Open Office, or iWork).
- \*Note that you can get education versions of some software packages at reduced costs- use your child's school ID card

There is no 'perfect' device, however the following are examples of devices that meet the criteria above:

1. Laptop (ex. Macbook Pro, Macbook Air, Acer Aspire, HP Laptop, Toshiba Satellite Laptop)
2. Chromebooks (ex. Asus Chromebook, Acer Chromebook, HP Chromebook. Samsung Chromebook)
3. iPads (iPad2, iPad Air, iPad mini). You may have this at home and it will work for many school based applications but not all.

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